

# School of Mathematics

## Local induction rules (July 31, 2020)

The following are the local induction rules in the School of Mathematics (imposed in addition to the general rules within the college induction).

- You must ensure that you have followed the checklist (also available on the School's web page) for return to your campus office
  - Complete Trinity's covid-19 induction module (online via BlackBoard).
  - Read the School's local induction rules (this document)
  - Complete and submit the pre-return form (School's web page).
  - Use the sign-in/out form for each visit to College (School's web page).
  - Perform 5 point self-checks before each visit to College (School's web page).
  - Ensure the SafeZone app is downloaded and checked in while on campus.
- Note that normal office work is still not allowed by College. Access to offices is only enabled in order to access material like handwritten notes or books as necessary for teaching preparations and research. Face-to-face meetings for work are not yet allowed, and remote working from home should continue for the time being.
- Please note the roster in Appendix 4 of the school's "Resumption of campus work" document (available on the School's webpage) which specifies the day of the week you will have access to your office. You must keep to this roster!
- Signage for a one way system is in place in both Westland row and the Lloyd building. In Westland row entry is by swipe card through the main entrance of the school; the exit is via the House 20 ground floor door.
- Common rooms should not be used for the time being
- Bathrooms should be used 1 person at a time.
- The School's isolation room – in the event of feeling unwell with covid-19 symptoms – is located in Office 1.4, Westland Row.
- The School's covid-19 facilitator is Emma Clancy ([clancyem@maths.tcd.ie](mailto:clancyem@maths.tcd.ie))
- Compliance with all requirements laid out in the School's resumption of on-site work will be strictly enforced.